

RULES AND REGULATIONS OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS FOR THE GOVERNANCE AND ADMINISTRATION OF THE UNIVERSITY OF ARKANSAS

CHAPTER I  
DESCRIPTION OF UNIVERSITY COMPONENTS

1. General Provisions

1.1 The University of Arkansas is a land-grant state university offering statewide educational opportunities ranging from certificate programs to post-doctoral study. Its principal campus units, divisions, and administrative units are:

- (1) The University of Arkansas, Fayetteville
- (2) The University of Arkansas for Medical Sciences
- (3) The University of Arkansas at Little Rock
- (4) The University of Arkansas at Monticello
- (5) The University of Arkansas at Pine Bluff
- (6) The Cammack Campus at Little Rock
- (7) Division of Agriculture
- (8) Arkansas Archeological Survey
- (9) System Administration
- (10) Criminal Justice Institute
- (11) Phillips Community College of the University of Arkansas
- (12) University of Arkansas Community College at Hope - Texarkana
- (13) University of Arkansas Community College at Batesville
- (14) University of Arkansas Community College at Morrilton
- (15) Cossatot Community College of the University of Arkansas
- (16) The University of Arkansas at Fort Smith

- (17) Arkansas School for Mathematics, Sciences, and the Arts
- (18) University of Arkansas Clinton School of Public Service
- (19) University of Arkansas – Pulaski Technical College
- (20) University of Arkansas Community College at Rich Mountain
- (21) University of Arkansas Grantham
- (22) University of Arkansas East Arkansas Community College

1.2 These educational and administrative units, together with certain authorized adjuncts to each and those campuses or units later added by merger or otherwise, constitute the University of Arkansas for which the Board of Trustees is the governing board of control. These educational and administrative units are also referred to collectively as the University of Arkansas System.

## CHAPTER II BOARD OF TRUSTEES

### 1. General Provisions

1.1 The Board of Trustees has legal control and responsibility for the functions of the University of Arkansas. Its composition is governed by provisions in the Arkansas Constitution, Amendment 33, and by certain Arkansas Statutes. It is a body corporate and politic.

### 2. Appointment of Members

2.1 Members of the Board of Trustees are appointed by the Governor, subject to confirmation by the Senate, to serve a term of ten (10) years, one term expiring each year.

2.2 The remaining members of the Board of Trustees confirm members appointed by the Governor to fill an unexpired term.

### 3. Officers of the Board

The Board of Trustees shall annually elect officers to serve it. Its Chairman, Vice Chairman, and Secretary, and Assistant Secretary shall be elected from among its membership at a meeting held during the period January 1 to March 1, or as soon as practical thereafter, and shall assume their respective offices on March 1, or as soon as practical thereafter, following the election. Unless removed by a majority of the Board at a regular meeting or at a special meeting called for such purpose, individuals elected as officers shall serve one year terms ending on the last day of February.

### 3.1 Chairman

The Chairman shall report and be responsible to the Board. The duties and responsibilities of the Chairman shall include the following:

- (1) Preside over the meetings of the Board;
- (2) Call special meetings of the Board, as herein provided; and
- (3) Appoint members to the standing and special committees of the Board.

In case of death, resignation, or disqualification of the Chairman, the Board shall elect a successor as soon as practicable.

### 3.2 Vice Chairman

Upon the death, absence, resignation, disability, or disqualification of the Chairman, the Vice Chairman shall perform the duties of the Chairman until the Chairman shall resume office or a successor shall have been elected as herein provided. Upon the death, disability, or resignation of the Vice Chairman, the Board shall elect a successor as soon as practicable.

### 3.3 Secretary and Assistant Secretary

The Secretary and Assistant Secretary shall perform those duties that may be assigned from time to time by the Board of Trustees.

## 4. Committees

The Board shall establish committees from its membership. They shall include standing committees and select committees. The Chairman of the Board shall be an ex-officio voting member of each committee.

Standing committees of the Board shall be:

### 4.1 Academic and Student Affairs

This committee shall approve new academic programs, institutes and centers requiring significant allocation of resources; existing programs will be evaluated for viability after an initial five-year period following approval. Accreditation requires that the Board be involved in monitoring such issues as retention and student progress as well as academic rigor and integrity. This committee shall review progress in improving retention and graduation rates and monitor campus climate, including everything from

sexual misconduct, to oversight of social organizations, to race and ethnicity issues affecting the institutions.

#### 4.2 Buildings and Grounds

This committee shall consider proposals concerning real property transactions; repair, renovation, maintenance, and naming of campus facilities; and proposals for new buildings and insurance coverage, and shall transmit its recommendation concerning these matters to the Board of Trustees. It shall consider the President's recommendations for capital expenditures and building priorities and make recommendations to the Board. It shall review architectural plans and make its recommendations to the Board.

#### 4.3 Audit and Fiscal Responsibility

The Board of Trustees has been entrusted with the responsibility for overseeing that the University remains financially sound for all future generations of Arkansans. This Committee is charged with maintaining the University's commitment that it will judiciously manage and spend funds without placing unnecessary hardships on the citizens of Arkansas. The Committee will accomplish this charge by recommending fiscally responsible policies to the Board for approval and annually reviewing strategic financial reports related to the financial operations of the University. The Committee shall also consider and recommend to the Board matters of policy relating to internal and external audits and such other matters as may be referred to it by the President or the Board.

##### 4.3.1 Audit and Fiscal Responsibility Committee Charter

The Charter for the Audit and Fiscal Responsibility Committee is set forth as follows:

One of the Committee's primary functions is to assist the Board in fulfilling its oversight responsibilities by reviewing financial information which will be provided to the Legislature and others, the systems of internal controls which management and the Board of Trustees have established, and the audit process.

In meeting its responsibilities, the Committee is expected to:

1. Provide an open avenue of communication between the internal auditors, any independent accountant, management, and the Board of Trustees.
2. Review and update the Committee's charter and the Internal Audit Department's charter annually with approval by the Board of Trustees.
3. Recommend to the Board of Trustees the independent accountants to be nominated, approve the compensation of the independent accountants, and review and approve the discharge of the independent accountants.

Independent accountants are ultimately accountable to the Board of Trustees and to the Committee.

4. Review and concur in the appointment, replacement, reassignment, or dismissal of the chief audit executive.
5. Confirm and take or recommend any appropriate actions to assure the independence of the chief audit executive and the independent accountants. Obtain disclosures regarding the accountants' independence as required by generally accepted government auditing standards and discuss with the accountants all significant relationships to determine the accountants' independence.
6. Inquire of management, the chief audit executive, and the independent accountants about significant risks or exposures and assess the steps management has taken to minimize such risk to each constituent institution and the University system.
7. Consider, in consultation with the independent accountants and the chief audit executive, the audit scope and plan of the Internal Audit Department and the independent accountants.
8. Review with the chief audit executive and the independent accountants the coordination of audit effort to assure completeness of coverage, reduction of redundant efforts, and the effective use of audit resources.
9. Consider and review with the independent accountants and the chief audit executive the adequacy of internal controls including computerized information system controls and security.
10. Review with management and the independent accountants and/or the Internal Audit Department at the completion of an examination:
  - (a) The financial statements and related footnotes and consider whether they are consistent with information known to committee members.
  - (b) The independent accountants' audit of the financial statements and their report thereon.
  - (c) Significant accounting and reporting issues, recent pronouncements, and complex or unusual transactions during the audit period under review.
  - (d) Significant findings and management responses thereto.

- (e) Any significant changes required in the Internal Audit Department's or independent accountants' audit plans.
  - (f) Any serious difficulties or disputes with management encountered during the course of the audit.
  - (g) Other matters related to the conduct of the audit, which are to be communicated to the Committee under generally accepted auditing standards.
11. Consider and review with management and the chief audit executive:
- (a) Significant findings during the year and management's responses thereto.
  - (b) Any difficulties encountered in the course of their audits, including any restrictions on the scope of their work or access to required information.
  - (c) Any changes required in the planned scope of their audit plan.
  - (d) The Internal Audit Department budget, staffing and organizational structure of the department.
  - (e) The Internal Audit Department's compliance with the Institute of Internal Auditors' *International Standards for the Professional Practice of Internal Auditing*.
12. Review legal and regulatory matters that may have a material impact on the financial statements and related compliance policies.
13. The Chair of the Committee shall meet with the chief audit executive, the independent accountants, and management separately to discuss any matters that the Chair or these groups believe should be discussed privately.
14. Report Committee actions to the Board of Trustees with such recommendations, as the Committee may deem appropriate.
15. The Committee shall have the power to authorize, oversee and/or conduct investigations into any matters within the Committee's scope of responsibilities.
16. The Committee shall meet at least four times per year or more frequently as circumstances require. The Committee may ask members of management or others to attend the meeting and provide pertinent information as necessary.

#### 17. Escalation of Audit Issues to the President and Audit and Fiscal Responsibility Committee Chair

The chief audit executive is directed to report certain issues to the President and Audit and Fiscal Responsibility Committee Chair when expansion of an audit scope is warranted or access to records is denied, limited or delayed and could impact the timely completion of an audit. A summary of those issues, includes but is not limited, to the following:

- Unauthorized override of the University's established internal control system
- Non-responsiveness to audit inquiries and/or non-cooperation with audit requests
- Inadequate disclosures and/or inaccurate representations
- Missing and/or inaccurate accounting and other supporting documentation

#### 18. Resolution of Differences of Opinions on Audit Issues

Any unresolved differences of opinions with regard to audit findings, conclusions, recommendations, and/or the adequacy of management's response to the audit and issues raised during the audit should be brought to the Committee for resolution. In the event the Committee is unable to arrive at a determination, for whatever reason, the matter should be resolved by the Board of Trustees at their discretion.

#### 4.4 University Hospital - Board of Trustees Joint Committee

This committee shall meet quarterly (and for special meetings) to review activities related to accreditation of the University Hospital and to report to the Board.

Select committees of the Board shall be:

#### 4.5 Athletics

This committee shall review and recommend to the Board matters of policy concerning the intercollegiate athletic programs for men and women on each of the constituent campuses having such programs.

#### 4.6 Agriculture

This Committee shall review and make recommendations to the Board on matters of policy pertaining to the role and scope of the University of Arkansas in the field of agriculture, and the accomplishment of the University's educational, research, and public service mission in the field of agriculture through its several campuses, the Cooperative

Extension Service, the Experiment Stations, and other activities relating to agriculture. It shall seek advice from other private or governmental organizations within the State of Arkansas involved in the promotion and development of agriculture in the State of Arkansas. It shall make recommendations to the Board as to policies which will implement the mission of the University of Arkansas in the field of agriculture.

#### 4.7 Two-Year Colleges and Technical Schools

This committee shall make recommendations to the Board on matters pertaining to the development of a coordinated system of comprehensive two-year colleges and technical schools in the University of Arkansas. This committee shall recommend to the Board criteria for evaluating additional two-year campuses and technical schools for the University of Arkansas and shall participate in the review of admission of additional campuses. It shall advise and assist the President and the Board in maintaining a relationship with the Board of Visitors, the local community, and the two-year college and technical school faculty and staff. This committee shall be concerned with the definition of mission, role and scope, and the relationship of two-year campuses and technical schools with all other campuses and units in the University.

#### 4.8 Distance Education and Technology

This committee shall be concerned with the development of policy and strategy for distance learning. It shall review all off campus distance learning proposals and make recommendations to the Board. The committee will also review and make recommendations to the Board on development and implementation of a System Wide Information Technology Strategic Plan, inclusive of each institution's Information Technology Plan, in order to maximize resources, minimize costs and enhance security of technology related information.

### 5. Meetings

- (1) Meetings of the Board shall be scheduled at least five times a year.
- (2) Special meetings may be called by the Chairman.
- (3) An agenda will be prepared by the President, after consultation with the Board Chairman, and mailed to the members one week in advance of regular meetings. All Board members may submit agenda items to the Chairman prior to a scheduled meeting.
- (4) A quorum for all meetings shall consist of six members.
- (5) Meetings of the Board and its committees are subject to the Arkansas Freedom of Information Act, requiring open meetings except for executive sessions "for the purpose of discussing or considering employment, appointment, promotion, demotion, disciplining, or resignation of any public officer or employee."



- (6) Meetings of committees of the Board shall normally be held in advance of scheduled meetings of the full Board.
- (7) Agenda for meetings of committees of the Board normally shall be circulated to all members of the Board one week in advance of committee meetings. In order to provide members with sufficient time to review agenda items for all regular or special meetings, all documents and background information to be considered, including supplemental information, shall be provided to the Trustees at least 48 hours in advance of the actual meeting.

### CHAPTER III ADMINISTRATION

#### 1. General Provisions

The administration of the University of Arkansas, under the authority of the Board of Trustees, is unified in the office of the President.

#### 2. The President

The President shall be the Chief Executive Officer of the University of Arkansas and shall be appointed by and responsible to the Board of Trustees. The President shall have a discussion annually with the Board of Trustees concerning an evaluation of his or her performance. Subject to the direction and control of the Board of Trustees and the laws applicable to the University of Arkansas, the President shall be responsible for the management of the affairs and execution of the policies of the University of Arkansas and all of its campuses, divisions, and units of administration. The President shall have broad discretionary authority to effect these functions and meet these responsibilities of the office. The President shall attend and shall participate in, without the privilege of voting, all of the meetings of the Board of Trustees and of its committees, except as excused by the Board.

The President and the Chief Fiscal Officer, as provided in Board Policy 300.1, shall have the authority to contract on behalf of the Board of Trustees and the University of Arkansas.

As chief executive, the President shall be the official administrative spokesperson for the University of Arkansas and the officer responsible for liaison with the General Assembly, the Governor, state offices and governmental bodies, and the federal government. The President shall be responsible to the Board of Trustees for the prompt and effective enforcement of all laws relating to the University and of all resolutions, policies and procedures, budgets, and rules and regulations adopted by the Board for the operation of the University and all of its campuses, divisions and units of administration. It shall be the President's duty to bring to the attention of the Board all matters which, in his or her opinion, affect the University and require consideration by the Board. There shall be appropriate materials provided to the Board members and sufficient time for thoughtful discussion before decisions are required. The President shall make recommendations to the Board for securing the necessary personnel and the fiscal resources required for the operation of the University and shall make

recommendations with respect to the adoption, modification or rescission of policies, budgets, and regulations applicable to the University and all of its campuses, divisions, and units of administration.

The President shall prepare and submit to the Board of Trustees an annual report to correspond with the fiscal year of the University and, in addition, any other reports he or she may deem wise or as the Board may require.

The President shall coordinate the activities of the University and all of its constituent campuses and units in accordance with the principles prescribed by the Board of Trustees. The President shall adjudicate all issues of jurisdiction and all issues in dispute between or among the constituent campuses and administrative units of the University. The President shall be a member of all faculties on all campuses of the University and shall have the responsibilities of facilitating the promotion of goals, programs, and needs of each campus after consultation with the Chancellor. The President shall establish administrative organizations to assist in the execution of the policies of the University of Arkansas. The President shall be assisted by Vice Presidents and other staff officers and by Chancellors of the several campuses of the University. The President shall prescribe the duties and assignments of the Vice Presidents and other staff officers. Furthermore, the President shall, in consultation with the Chancellors, establish and define the duties of universitywide councils, committees, or other bodies organized to advise and assist him or her. All official communications from faculty, staff, and students on a particular campus or unit shall emanate through the appropriate Chancellor or Director to the President.

The President's duties and responsibilities as defined herein expressly exclude any duties on behalf of or in connection with The University of Arkansas Foundation, Inc. ("Foundation"). It is expressly contemplated by the Board that the President may, if he or she so desires, and with the advice and consent of the Board of Trustees, enter into a consulting contract or other arrangement with the Foundation in regard to fund raising and other activities for the Foundation. Such consulting agreement shall not include any of the duties defined above.

### 3. Internal Audit Department Charter

The Internal Audit Department is a vital part of the University of Arkansas System and functions in accordance with the policies established by the Board of Trustees. The chief audit executive reports to the Board of Trustees through the Chairman of the Audit and Fiscal Responsibility Committee. The chief audit executive is responsible for directing all internal audit activities and coordinating all external audit activities for each of the UA System campuses, division, and units.

#### 3.1 Purpose

The purpose of the Internal Audit Department is to strengthen the UA System's ability to create, protect, and sustain value by providing the board and management with independent, risk-based, and objective assurance, advice, insight, and foresight.

The Internal Audit Department enhances the UA System's:

- 1) Successful achievement of its objectives.
- 2) Governance, risk management, and control processes.
- 3) Decision-making and oversight.
- 4) Reputation and credibility with its stakeholders.
- 5) Ability to serve the public interest.

The Internal Audit Department is most effective when:

- 1) Internal auditing is performed by competent professionals in conformance with The Institute of Internal Auditors' *Global Internal Audit Standards*, which are set in the public interest.
- 2) The internal audit function is independently positioned with direct accountability to the board.
- 3) Internal auditors are free from undue influence and committed to making objective assessments.

### 3.2 Commitment to Adhering to the Global Internal Audit Standards

The Internal Audit Department will adhere to the mandatory elements of The IIA's International Professional Practices Framework, which are the *Global Internal Audit Standards* and Topical Requirements. The chief audit executive will report annually to the board and senior management regarding the internal audit function's conformance with the Standards, which will be assessed through a quality assurance and improvement program.

### 3.3 Authority

The Internal Audit Department is authorized to have full, free and unrestricted access to all University property, personnel and records (including medical).

### 3.4 Responsibility and Scope of Activities

The Internal Audit Department is responsible for providing the Board and the President with information about the adequacy and effectiveness of the internal administrative and accounting controls and the quality of operating performance when compared with established standards. The Internal Audit Department will carry out this responsibility by:

- (1) Developing annual audit risk assessments and risk based audit plans, and obtaining approval from the Audit and Fiscal Responsibility Committee of such audit plans. The nature of the assessments and audit plans are to determine that the University's financial and operational information is accurate and timely, University management's actions are in compliance with policies, procedures and

applicable laws and regulations, and University resources are acquired economically, used efficiently and adequately protected.

- (2) Including in the annual audit plan time to follow-up on significant findings from previous audits.
- (3) Investigating reported occurrences of fraud, embezzlement, theft, waste, etc., and recommending controls to prevent or detect such occurrences.
- (4) Conducting special audits at the request of management and with subsequent Board approval.
- (5) Preparing written audit reports on the results of all audit engagements, including any recommendations for improvement.
- (6) Providing consulting services upon request by the Audit and Fiscal Responsibility Committee and/or senior management with the Committee's approval. Potential conflicts of interest and/or impairments to independence and objectivity must be made to the Audit and Fiscal Responsibility Committee prior to commencing consulting engagements.
- (7) Reporting of Findings and Escalation of Certain Audit Issues

Normally audit findings will be discussed and reported to the University's management in the following order:

- a. Auditee and Direct Supervisor
- b. Director or Head of the Audited Function
- c. CFO
- d. Chancellor
- e. President
- f. Audit and Fiscal Responsibility Committee

Certain audit issues as outlined in the University's Audit and Fiscal Responsibility Committee Charter, Section 17, will be reported directly to the President and Audit and Fiscal Responsibility Committee Chair.

### 3.5 Independence and Objectivity

The chief audit executive reports to the Board of Trustees through the Chairman of the Audit and Fiscal Responsibility Committee. The chief audit executive is responsible for directing all internal audit activities and coordinating all external audit activities for each of the University of Arkansas components. Internal auditors may be stationed on component sites, but will be carried on the University of Arkansas System's Internal Audit Department payroll and shall report directly to the chief audit executive. The Internal Audit Department will maintain a high degree of independence and

objectivity, and will not be assigned duties or engage in any activities that they would normally be expected to audit or review.

### 3.6 Professional Standards and Code of Ethics

Internal Audit staff has the responsibility to maintain exemplary ethics including confidentiality of audit matters, and integrity and objectivity in the performance of their duties. Current editions of Domain II: Ethics and Professionalism of the *Global Internal Audit Standards* published by The IIA and Code of Ethics published by the American Institute of Certified Public Accountants, will serve as guidelines for internal audit activities.

The Internal Audit Department will collectively possess the knowledge, skills, and other competencies needed to perform its responsibilities. To meet these responsibilities, the Internal Audit Department will develop a continuing professional development program to maintain proficiency and ensure the responsibilities are carried out with due professional care.

### 3.7 Quality Assurance and Improvement Program

The chief audit executive will establish and maintain a quality assurance program to evaluate the operations of the Internal Audit Department. The purpose of this program is to provide reasonable assurance that audit work conforms to the *Global Internal Audit Standards*. The quality assurance program will include continuing professional development, supervision, internal reviews and external reviews.

Internal reviews will be performed periodically by members of the Internal Audit Department to appraise the quality of the audit work performed. Qualified persons who are independent of the organization will perform external reviews of the Internal Audit Department at least once every five years. Results of the quality assurance reviews will be communicated to the Audit and Fiscal Responsibility Committee and President.

### 3.8 Component Practices

Nothing in this policy shall prohibit a component of the University from having its own financial analysts who may perform such activities as management of a component may require.

## 4. The Chancellors

The Board of Trustees shall appoint the Chancellor of any campus upon recommendation of the President. The Chancellor of a campus shall exercise complete executive authority thereon, subject to the policies established by the Board of Trustees and the President. The Chancellor shall be the leader of and the official spokesperson for the campus and shall promote the educational excellence and general development and welfare of the campus. The Chancellor shall define the authority of administrative committees and officers of that

campus, and all projects, programs, and institutional reports to be undertaken on behalf of that campus shall be subject to authorization and approval of the Chancellor.

The Chancellor shall be responsible to the President for enforcement of the policies and procedures, budgets, regulations, and decisions of the Board of Trustees concerning that campus. It shall be his or her duty to keep the President, and through the President, the Board of Trustees fully informed concerning the operations and needs of that campus. The Chancellor shall make an annual report to the President corresponding to the fiscal year of the University of Arkansas, which report shall also be provided to the Board of Trustees. The Chancellor shall further provide any other reports that may be required.

At the meeting of the Board a designated Chancellor or Director shall give a report on the state of the campus or unit. Further, each Chancellor and Director shall be prepared to report to the Board on the status of his or her campus at any meeting upon request of the President or any member of the Board.

The Chancellor shall make recommendations for the development of the educational programs of the campus and shall serve as the general advisor to the President, and through the President, the Board of Trustees with respect to all programs and activities of the campus. The Chancellor shall present to the President all matters concerning the campus which are to be considered by the Board of Trustees or any of its committees. The Chancellor shall be expected to attend all meetings of the Board of Trustees when an agenda item for the campus is to be presented unless excused by the President.

Subject to the policies prescribed by the Board of Trustees and the President, the Chancellor shall make recommendations to the President with respect to the budget and the appointment of full-time academic personnel.

The Chancellor shall be the official medium of communication between the President and all deans, heads of departments and department chairs and all other administrative officers, faculty, staff, and students of the campus.

The Chancellor shall be a member of all faculties and other academic bodies of the campus and shall be a member of the campus governing body.

## 5. Campus Governance

### 5.1 Scope and Purpose

Each campus shall develop a campus governance structure to develop and recommend policies and procedures for the campus. The campus shall design a campus governance structure that provides broad representation consistent with the principles of sound democratic government and the provisions of this section. All campus policies and procedures shall be consistent with Board and University of Arkansas System policies. The campus governance structure shall provide a mechanism for broad-based representation of the administration, students, faculty, and staff to promote

understanding, collaboration, and a sense of community on the campus. This representation may take place through a single campus-wide governance body or multiple entities which provide separate representation for the aforementioned constituencies. The responsibility and authority described in this section shall be subject to review by the Board.

## 5.2 Authority and Responsibility

The campus governance structure shall be authorized to develop and recommend educational and academic policies and programs on that campus, including and related to such matters as admissions requirements, degrees and requirements for degrees, curriculum, the academic calendar, academic honors, and student academic affairs.

The campus governance structure shall be authorized to make recommendations and provide input to the Chancellor on any matter of general faculty, campuswide, or systemwide concern, including such matters as appointment, promotion, tenure, dismissal, annual review, and non-reappointment of faculty. Through the Chancellor, such action may be reported to the President and, when considered necessary or desirable by the President, through the President to the Board of Trustees.

Nothing in this policy shall be deemed to restrict the ability of the Chancellor to implement policies necessary to the operation of the campus that are consistent with Board and UA System policies and with executive authority vested in the Chancellor by the Board.

## 5.3 Organization and Operation

The following features shall be included in the campus governance structure:

- (1) Members of the administration, faculty, staff, and students under the administrative jurisdiction of each of the principal campuses shall have representation in the governance of that campus. The campus may have a single governance entity or multiple governance entities with defined scopes of responsibility and defined constituencies so long as administrators, faculty, staff, and students are represented.
- (2) Meeting notices and the tentative agenda shall be publicized at least five (5) days in advance of the meeting.
- (3) Meetings shall be open to all represented persons, although floor privileges may be limited.
- (4) Minutes of the meetings shall be made available to all members of the governance structure and the Chancellor promptly following the meeting. The minutes shall also be archived and made accessible to the public upon request.

## 5.4 Recommendations Not Adopted by the Chancellor

Recommendations adopted through the campus governance structure shall be transmitted to the Chancellor. If the Chancellor declines to act favorably upon such a recommendation within the time set out in the campus governance document or within two weeks of receiving it, the campus governance structure may request that the President consider the matter upon a three-fifths vote of the campus-wide governing body referenced in Section 5.1 or by a three-fifths vote of all governing entities representing students, faculty, and staff if no campus-wide body exists. If a resolution is not achieved within 30 days, the President may submit the recommendation to the Board of Trustees for consideration.

### 5.5 Implementation of Local Governance

The campus shall submit a proposed campus governance structure to the Chancellor for review and approval. Once approved, the Chancellor shall transmit the proposed campus governance structure to the President for review, approval, and transmission to the Board of Trustees. Upon review and approval by the Board of Trustees, the proposed campus governance structure shall be adopted and shall supersede all existing instruments of governance pertaining to that campus. Subsequent amendments shall follow the same procedure. Any proposed new or revised campus governance structure shall take effect upon approval of the Board, which reserves the discretion to amend or remand any proposed campus governance structure for further consideration.

## 6. Universitywide Governance

No provision of these regulations shall be interpreted to prohibit establishment of a universitywide government to consider matters of universitywide impact and concern.

November 22, 2024 (Revised)  
 May 23, 2024 (Revised)  
 May 26, 2022 (Revised)  
 September 17, 2021 (Revised)  
 May 25, 2017 (Revised)  
 March 29, 2017 (Revised)  
 September 8, 2016 (Revised)  
 March 20, 2014 (Revised)

May 24, 2012 (Revised)  
 May 21, 2010 (Revised)  
 November 21, 2008 (Revised)  
 September 22, 2007 (Revised)  
 October 19, 2004 (Added: ASMSA & UACS)  
 September 19, 2002 (Revised)  
 June 7, 2002 (Revised)  
 January 27, 1993 (Revised)

February 28, 1992 (Corrected)  
 January 26, 1990 (Revised)  
 September 25, 1987 (Revised)  
 September 17, 1982 (Revised)  
 May 30, 1980 (Revised)  
 April 21, 1978 (Revised)  
 June 27, 1975