

UA System Finance Calendar 2024-25

July

- 04:** Independence Day
- 12:** Academic Agenda Deadline – Sept. 11-12 BOT Meeting
- 19:** Agenda Deadline over LIM – August 12-13 BOT retreat
- 31:** Audited universities and unaudited colleges/universities -- Closing Book 1 (Nonfinancial or Questionnaire forms) due to DFA-OA-Financial Reporting Section

August

- 07:** IPEDS Registration opens
 - 09:** ACFR Closing Book Part 2 Due to DFA-OA-ACFR – send copy to System
 - 12:** BOT retreat at WRI
 - 13:** BOT Retreat at WRI
 - 15:** Agenda Deadline – Sept. 11-12 BOT Meeting
 - 26:** Due to ADHE – 2025-27 Biennial Request Forms and Special Language – send copy to System
 - 28:** IPEDS Registration collection closes for keyholders and coordinators
 - 31:** Due to ADHE – Renovation/Construction Capital Requests for 2025-27 – send copy to System
- Revenue Bond Report due to the State Board of Finance

September

- 02:** Labor Day

- 03:** FY24 Financial Statements and Footnotes to System (except UAF, UAMS, UALR & UACCRM)

Related Party Forms due to System
- 04:** IPEDS Fall Data Opens
- 11:** BOT Committee Meetings – UAPB
- 12:** BOT Meeting – UAPB
- 15:** Due to ADHE – Series 17, Series 21-1, and Annual Cost of Remediation – send copy to System
- 16:** UALR & UACCRM send F/S and F/Notes Template to System
- 23:** UAMS and UAF send F/S and F/Notes Template to System
- 23:** Academic Agenda Deadline, Nov. 21-22 BOT Meeting
- 30:** ACFR Closing Book Part 3/3A & final F/S and F/Notes Template due to DFA-OA-ACFR – send copy to System

Deadline to submit 4th QUARTER report to System

October

- 01:** Due to ADHE Series 16 – send copy to System
- 04:** UAMS and UAF Send Word version of Footnotes and MD&A to System Office

Component Unit Audits to System Office
- 07:** Moody’s Annual Tuition Survey Sent to Campuses
- 09:** UAMS sends opinion letter and AFS to System Office & DFA-OA-ACFR
- 16:** IPEDS Fall Data Closes for Keyholders

Colleges & Universities that completed the questionnaire stating they have a component unit must provide financial statements to DFA-OA-ACFR
- 21:** System Office provides consolidated report to Legislative Audit and DFA-OA-ACFR

- 22:** Moody's Annual Tuition Survey Due to System
- 25:** Agenda Deadline – Nov. 21-22 BOT Meeting
- 30:** IPEDS Fall Data Closes for Coordinators
- 31:** Deadline to Submit 1st Qtr. Report to System
Due to ADHE – Series 30 Reporting - send copy to System

November

- 04:** Moody's Annual Disclosure (Supplemental and Liquidity Survey) Form Sent to Campuses
- 21:** BOT Committee Meetings - UAF
- 22:** BOT Meeting – UAF
- 22:** Moody's Annual Disclosure (Supplemental and Liquidity Survey) Form Due to System
- 26:** Academic Agenda Deadline, Jan. 29-30 BOT Meeting
- 28:** Thanksgiving Day
- 29:** Thanksgiving Holiday

December

- 04:** IPEDS Winter and Spring Data Opens
- 06:** Bond Compliance – Continuing Disclosures and Annual Certification Due to System
- 24:** Christmas Eve – System office closed through January 1

January

- 02:** Agenda Deadline, Jan. 29-30 BOT meeting
- 08:** Annual Certification of Solvency Due to System
- 13:** Academic Agenda, March 11-12 BOT Meeting

- 20:** Martin Luther King Day
- 29:** BOT Committee Meetings - UALR
- 30:** BOT Meeting – UALR
- 31:** Deadline to Submit 2nd Quarter Report to System
Annual Report of Extra Income Statement Due to System President’s Office
Filing of Statement of Financial Interest for the previous calendar year due to Sec. of State
Red Flag Reports due to System

February

- 05:** IPEDS Winter Data Closes for Keyholders
- 13:** Agenda Deadline, March 11-12 BOT Meeting
- 19:** IPEDS Winter Data Closes for Coordinators
- 28:** UA System Submits Annual Certification of Solvency to DFA, Joint Budget and ADHE

March

- 11:** BOT Committee Meetings, UAMS
- 12:** BOT Meeting, UAMS
- 21:** Academic Agenda Deadline, May 21-22 BOT Meeting
- 28:** Spring Break -- System office closed

April

- 02:** IPEDS Spring Data Closes for Keyholders
- 12:** Promotional Items Appropriation Request Due to System
- 16:** IPEDS Spring Data Closes for Coordinators

- 18:** Deadline to Submit 3rd Quarter Report to System
- 25:** Agenda Deadline, May 21-22 BOT Meeting
- 30:** FY 25-26 Budget and Tuition Templates Due to System

May

- 09:** Athletic Certification Form 21-2 to System for BOT Chair's Signature
- 21:** BOT Committee Meetings - CCCUA
- 22:** BOT Meeting – CCCUA
- 26:** Memorial Day

June

- 15:** Due to ADHE – Series 17-7A, 18-1, 21-2 and Operating Budgets – send copy to System

July

- 01:** Due to ADHE – Administrator's Compensation Survey – send copy to System
- 15:** Related Party Disclosures, Financial Statement and Footnote Templates – Send Notification to Campuses